

Keene Community Education Serving the Monadnock Region

Computer applications are necessary in most work environments today. Computer skills enhance a resumé. In this course students will learn the basics of a variety of computer applications and employment success skills. The instructor is an experienced educator who is skilled in working with a variety of learners. Earn a Northstar Digital Literacy certificate. Preregistration and pre-assessment required. Contact us today!

Workplace and Education Computer Applications

Formerly Office Occupations

90 hours

Monday & Wednesday Mornings 9:00-12:00

Fee: \$150.00

January 13, 2020– May 13, 2020



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